



Minutes of NDCXL Members' General Meeting

Date: Tuesday 25th October 2022 at 7:30pm

Venue: Zoom

Present:

Mark Van Adrichem (Chair)	Nick Chilton (Derby Mercury)
Richard Shenton (Beeston CC) (Minute taker)	Joe Barnett (Cycle Derby)
Tony Donaldson (Ilkeston) (Treasurer)	Simon Severn (Ilkeston)
Sandra Field (Beeston RC)	Tim Farr (Matlock)
Steve Kirk (Belper)	Rob Hardisty (Nottingham Clarion)
John Dixon (Bolsover)	Karen Lifford (British Cycling)
Steven Hinchliffe (Bolsover)	Andy Humberston

Mark opened the meeting at 7:35pm.

- 1) **Apologies** received from Helen Dussek (Nottingham Clarion), Ian Bradley (Ilkeston) and Darren Toplis (Sherwood)
- 2) **Minutes of the general meeting held on 27th September 2022** were accepted as a true record of the discussions that took place – proposed by Mark and seconded by Tony.
- 3) **Matters Arising**
 - a. **Event organiser pack** – Richard reported that the pack is almost complete.
ACTION: Richard to complete review of EO pack and share with EOs, volunteer teams and Karen for additions and corrections.
 - b. **Event organiser details for BC** – carry forward.
ACTION: Sandra to create spreadsheet containing EO information for BC. Karen offered to assist.
 - c. **Forme pics for website and socials** – Mark chased Forme and they have been received.
 - d. **Finance actions** –
 - Funds incorrectly transferred to NDCXL by BC have been returned to BC.
 - Forme has been invoiced for the sponsorship fee of £1,000.
 - Belper BC have been refunded £100 (BBC paid the full affiliation fee but assisted at Markeaton).
 - Tony is waiting for bank details from Bolsover DCC before raising £100 refund.
 - e. **Distribution of commissaire team information** – Richard reported that Darren sent him the details and he has forwarded on to the relevant EOs.
 - f. **Twitter account details** – Richard reported that he has shared the Twitter details with Steven H.
 - g. **Gridding issues** – Stuart recently informed Andy that he is still experiencing issues with national rankings for gridding purposes. Karen explained that there is no easy way of accessing the information. Andy to check in with Stuart.

- h. **EO information from last meeting** – Richard confirmed that he extracted details relevant to EOs from the minutes of the last meeting and distributed them to EOs.

4) **Team updates**

- a. **Admin** Richard explained that admin’s concerns are included in this agenda.
- b. **Logistics** Nick reported that he is waiting to hear from Ian about collecting kit for Chetwynd.
- c. **Officials** Richard read from Darren’s emailed report, which stated that all events now have four person commissaire teams.
- d. **Results** Richard referred to a number of complaints from U12 parents, whose children weren’t gridded. Will be picked up in event reviews.
- e. **Events** Sandra reported that the Derby Mercury event is now on the BC system. Nick agreed to check the details now it is live. Bolsover’s event pages need to be checked.
- f. **Comms** Steve K reported that John is picking up the bulk of the work. He also noted that the vehicle registration form for Chetwynd is ready and that the league tables should be going up on the website tonight.
- g. **Finance** Tony stated that he is waiting for levies from Markeaton and Shipley.
- ACTION:** **Tony to inform Darren that comms’ expense claims should be sent direct to him.**

5) **Event feedback**

a. **Middlehills Farm 15 Oct 2022 Matlock Organiser: Chris Green**

- Darren’s email noted that the event went well from a comms point of view. A few gridding issues in the U12s, but gridding seemed better than at previous events. There were two minor medical issues during the U12 races.
- Steven H reported issues with parents complaining about the gridding of their children for the U12 starts. Richard explained that he has responded to three emails from parents, who weren’t aware of Clause 4.4 of the League's Constitution, which stipulates when riders will be eligible to score points following affiliation. It was agreed that no further action would be taken against the parents, who were aggressive towards Steven H, but the NDCXL’s Code of Conduct should be highlighted on socials and included in rider packs.

ACTION: **Steven H to post up Code of Conduct on socials.
EOs to include Code of Conduct in rider packs.**

- Nick was concerned that the lap was a little short, but Tony stated that the vets’ race was not congested. Tony described the course as ‘well designed’.
- Sandra noted that there were a number of crashes on an off-camber corner before the finish of the U12s’ course. Steven H put it down to riders taking the wrong line through the corner – a combination of inexperience and slippery surface.

6) **Underwriting event day prize pots**

Richard explained that on 13th October he met with Mark and Nick to explore how best to advise EOs on the allocation of on the day prizes. The aim was to produce a consistent approach that could be applied to all event prize-pots. Nick explained the method (outlined in a document distributed with papers for this meeting) and recommended that if prize-pots fall below £210 (the minimum needed to allocate £5 prizes to the top three of all categories) then NDCXL should supplement, so all prize-pots are always £210 or more.

Tony argued that he would not be keen on using NDCXL funds for this purpose, as there is no mandate for it.

It was therefore agreed that Nick would adjust the advice document, so that EOs are advised to use the event budget spreadsheet to allocate prizes to the top three riders in categories, even if the prizes are less than £5.

It was also agreed that there needs to be a review of Rule 3.4, which states that the awarding of prizes is mandatory. Any changes to this rule may require agreement with the wider membership.

ACTION: Nick to amend prize allocation advice document, share with attendees of this meeting for agreement and then distribute to EOs.

7) **Presentation evening**

Richard expressed concern that following the Naylor's withdrawal from the League, no one has taken on the role of organising the presentation evening. Mark agreed to take this on with a possibility of Matlock hosting the event.

ACTION: Mark to report back on presentation evening.

8) **Any Other Business**

Richard is stepping down from his admin role at the AGM and was concerned that he has not been able to find a replacement.

ACTION: Richard to contact Martin McShane, who volunteered earlier in the year.

Steven H was concerned that the regional championships are not visible on the BC system.

ACTION: Karen to check re regional champs.

Mark referred to the fact that he is attending the regional cyclocross meeting this Thursday and offered to raise any concerns that anyone might have.

Sandra mentioned the U12 no assistance rule in BC Tech Regs. Karen advised that she attended a CX meeting recently, and this was discussed. Any amendments will be included in the next edition of the Tech Regs that will be published in January.

9) **Date of the next meeting: Tuesday 22nd November 2022 at 7:30**