

# NOTTS & DERBY

## CYCLO-CROSS LEAGUE



### Minutes of NDCXL Members' General Meeting

Date: Tuesday 27<sup>th</sup> June 2023 at 7:30pm

Venue: Zoom

#### Present:

Mark van Adrichem (Matlock) (Chair)  
Richard Shenton (Beeston CC) (minute taker)  
John Dixon (Bolsover)  
Stefan Partridge (Bolsover)  
Nick Chilton (Derby Mercury)

Tim Berry (Empella)  
Tony Donaldson (Ilkeston)  
Gary Strickland (Long Eaton)  
Mark Ravis (Matlock)  
Helen Dussek (Nottingham Clarion)

#### Mark opened the meeting at 7:30.

- 1) **Apologies** received from Karen Lifford (British Cycling), Steven Hinchliffe (Bolsover), Sandra Field (Beeston RC), Simon Severn (Ilkeston), Andy Humberson (commissaire)
- 2) **Minutes of the general meeting held on 25<sup>th</sup> May 2023** were accepted as a true record of the discussions that took place – proposed by Tony.
- 3) **Matters Arising from the general meeting held on 25<sup>th</sup> May 2023.**
  - a. **Event organiser pack** – Simon is working on the EO pack.
  - b. **Event organiser details for BC event pages** – Karen Lifford answered questions posed by Sandra at the last meeting:
    - The £3 surcharge is payable by junior riders and above who do not have current Race membership, which gives them a provisional licence. So, anyone in that age group that is not a member or has a Ride/Commute/Fan membership, etc. needs to pay the surcharge. See BC rule book page 46.
    - When selecting 'email entrants' the BC system sends the email out immediately, however there can be delays when bulk mailing to all riders.
  - c. **EOs' WhatsApp group** - Simon added Sandra and Richard to the EOs' WhatsApp group.
  - d. **Numbers worn by riders** – Christine confirmed that the League has three sets of the large back numbers.
  - e. **Rider numbers supplier** – Carry forward.  
**ACTION:** Mark to determine supplier used by Forme last season.
  - f. **Remove references to Forme on CXHubz** – Mark reported that he has contacted CXHubz but not had a response.  
**ACTION:** Mark to chase CXHubz to ask them to remove references to Forme asap.

- g. **Affiliations** – Tony confirmed that he forwarded affiliation forms to all clubs and teams that affiliated last season. In addition, it was confirmed that details have been posted on the socials.
- h. **Medical cover** – See agenda item 9a below.
- i. **Chip timing** – see agenda item 9c below.
- 4) **Affiliation update** – See agenda item 7 below.
- 5) **Team update**
  - a. **Admin** - Richard reported that he is in the process of transferring the Secretary role to Steven Hinchliffe.
  - b. **Logistics** – Nick – no update.
  - c. **Officials** – No representation at the meeting.
  - d. **Results** – Mark – no update.
  - e. **Events** – No representation at the meeting
  - f. **Communications** – John is finalising the transfer of the comms role from Steve Kirk. Still trying to sort the web hosting, although Tony should receive an email from 34SP soon.
  - g. **Finance** – Tony reported that the recent income from affiliations has resulted in an increase in League funds to £17K.
- 6) **Event Calendar**
  - BOLSOVER**  
Event will take place on 18 November but venue is still to be confirmed.
  - EMPELLA**  
Following a meeting with the owners of Darley Moor, Empella, citing financial reasons, has decided not to hold an event at the venue,.
  - DERBY MERCURY**  
The incorrect venue details had gone out on an email, but it was confirmed at the meeting that the correct details (Markeaton Park) are on Facebook and the NDCXL website.
- 7) **Club and team affiliation update**  
Tony noted that seven clubs / teams have paid the affiliation fee and returned forms. Stefan confirmed that he is passing details of affiliated clubs / teams to John to publish on the website.
- 8) **Open individual affiliations**  
It was agreed that the affiliation links should be checked and that socials should include an email address for queries. Helen agreed to look after Instagram. It was noted that ‘Forme’ has not been removed from the URL for the NDCXL profile page on the BC site. Because the opportunity for individuals to join the League is about to open, it was agreed that the URL should not be changed at this point as it might cause confusion.
- 9) **Suppliers**
  - a. **First aid**  
It was acknowledged that while NDCXL’s current medical providers, UK Medical Services, have provided adequate medical cover at NDCXL events for the last couple of seasons, it was felt that their admin was below parr.  
Richard contacted an alternative provider, APlus Medical Services. A proposal from APlus has been shared with EOs. The proposal is very similar to UK Medical Services at a comparable price. Meeting attendees were invited to vote on the proposal:  
*NDCXL to use APlus Medical Services as its medical event provider for the 2023-2024 season.*

For	8
Against	0
Abstentions	2

The proposal passed.

**ACTION:** Richard to let Andy Fuller know the outcome.  
Mark to sign APlus' agreement and return to Andy

**b. Rider numbers**

It was agreed that Mark should order 5 sets of back numbers from last season's supplier. New numbers not to include the 'Forme' but include a different colour stripe for each event, if affordable. It was acknowledged that the three packs of numbers from last season should be used even though they include a reference to 'Forme'.

**ACTION:** Mark to contact supplier for quotes.

**c. Chip timing**

Tony contacted a number of chip timing providers, but felt that based on price and the quality of the service provided over the years NDCXL should retain the services of Smartiming. Meeting attendees were invited to vote on the proposal:  
*NDCXL to use Smartiming as its chip timing provider for the 2023-2024 season.*

For	10
Against	0
Abstentions	0

The proposal passed.

**d. Barrier tape**

Nick proposed that the League should purchase Superstrong barrier tape. However, to reduce the impact on the environment the League will reduce the number of rolls that it provides per event, recommending that the tape be reused at subsequent events. To make this process easier tape rollers will be purchased. Feedback will be taken from the early events and the policy adjusted accordingly.

**ACTION:** Nick to consider quantities that will be supplied to each event.

**10) Presentation evening**

It was felt that holding an end of season presentation evening is important, particularly to the younger categories. It was agreed that the need to recruit a team of volunteers to organise the evening is a priority. It was suggested that leaflets be designed and distributed at the early events.

**ACTION:** Richard to explore possibility of designing leaflets  
Helen to talk to Beeston Road Club about organising the evening rather than support one of the League's events.

**11) Any Other Business**

**Mark** is meeting Uttoxeter Trophies to discuss the engraving of the trophies for the 2022-2023 season.

**ACTION:** Mark to circulate update on engraving the trophies.

**12) Date of the next meeting: Tuesday 25<sup>th</sup> July at 7:30pm**